



Offer Letter - Mr. Appu C

1 message

Grace - KFL-II - HRD <grace@kemsLtd.com>Mon, May 4, 2026 at 4:05 PM

To: randyappu001@gmail.com

Cc: Anand <anand.hr@kemsLtd.com>, Deepak Kumar <deepak.kumar@kemsLtd.com>, harshgandhi@kemsLtd.com, Samir vinod <samir.vinod@kemsLtd.com>

Dear Mr. Appu C

This has reference to your application and the subsequent interview you had with us on 22nd April 2026. We are pleased to offer you employment in our Organisation as **"Supervisor – Heat Treatment"** with an Annual emolument / CTC of Rs.484472/- Lakhs P/A (Rs. Four Lakh Eighty-Four Thousand Four Hundred and Seventy-Two Only), as per company norms.

You will be provided with details of your salary and a detailed appointment letter at the time of reporting to duty. You are requested to join on or before **11th May 2026** at our **KEMS Forgings Limited(Unit II), Attibele**.

Please bring the following documents while joining

- 1. Photocopies of educational certificates and experience letters along with originals for verification. Originals will be returned to you immediately after verification.
- 2. Relieving letter in original from of your present employer
- 3. 3 passport-size photos
- 4. PAN Card Copy
- 5. Aadhar Copy
- 6. UAN Number in respect of Provident Fund.
- 7. Physical/Medical fitness certificate (**CBC,RFT,CFT,TPT,PFT,AUDIOMETRIC,URINALS,ECG and CHEST XRAY PA**) from a MBBS Doctor to be submitted while reporting to the work on or before 11th May 2026 without fail, as specified above.

We welcome you to our Organisation and look forward for a long and happy association with us

Regards,

Grace